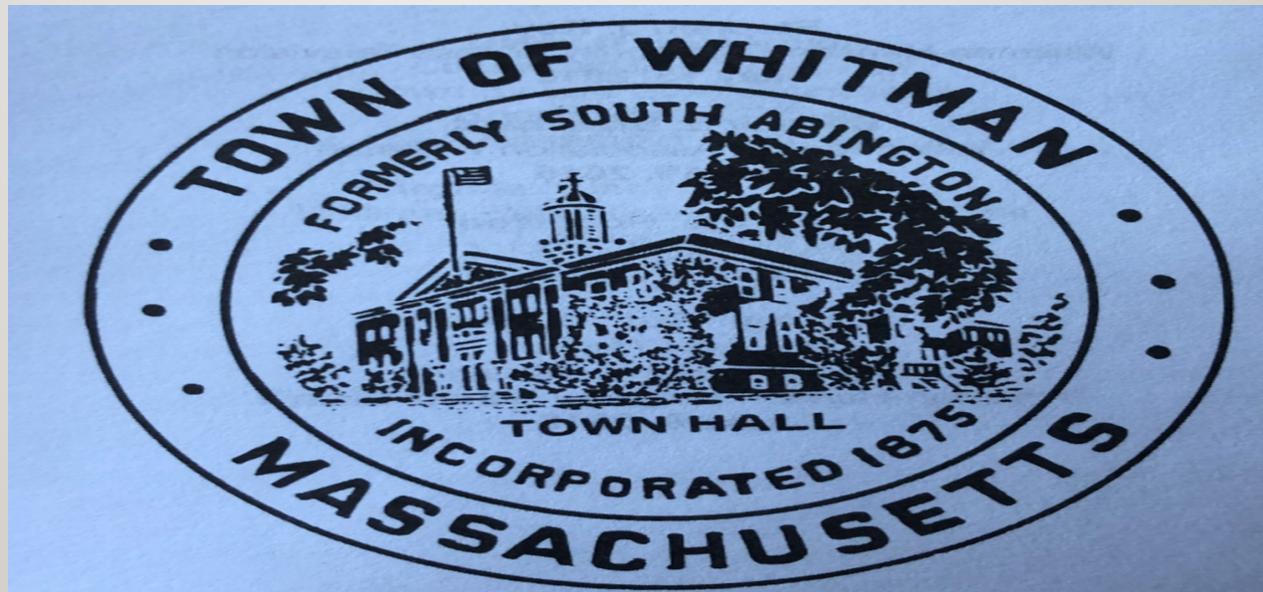


WHITMAN BOARD OF HEALTH 2021 BUDGET



ROLE OF THE BOARD OF HEALTH

- The cities and towns, each with its own board of health, are responsible for assuring access to a comprehensive set of public health services defined by state law and regulations. Massachusetts local boards of health are charged with a complex set of responsibilities including enforcement of state sanitary, environmental, housing, and health codes. These include:
- Protection of the food supply through inspections of restaurants and other food establishments; inspections and permitting of septic systems, landfills, and other solid waste facilities
- Health care and disease control, including timely reporting and response to communicable diseases, occupational health and safety violations, food poisoning, and rabies
- Inspections of rental units for vouchers and on complaints, inspections of private and public pools
- Enforcement of state lead poisoning regulations and sanitary code in housing
- Enforcing no-smoking laws, tobacco regulations, and inspections
- Developing, testing, and building awareness of emergency preparedness plans for a wide range of hazards
- A wide array of other responsibilities, including regulating pesticides, inspecting massage and body establishments and issuing health reports

WHITMAN **BOARD** OF HEALTH RESPONSIBILITY

ELECTED VOLUNTARY BOARD

- MEET MONTHLY
- POLICY
- PLANNING
- PROGRAM DEVELOPMENT
- BUDGET
- SERVE AS ADVISORY BOARD FOR THE HEALTH AGENT

FULL TIME HEALTH INSPECTOR/ DEPT HEAD IS NEEDED TO:

-
- AVAILABLE FOR THE DAY TO OPERATIONS AND ADDRESS ISSUES IN REAL TIME
 - PRESENT FOR DEPARTMENT HEAD MEETINGS
 - ABLE TO ATTEND 'HEALTH CONFERENCES & MEETINGS FOR PLANNING/NETWORK WITH OTHER HEALTH INSPECTORS AND REMAIN AWARE OF CURRENT PRACTICES AND POLICY CHANGES

RESPONSIBILITIES OF HEALTH INSPECTOR/DEPT HEAD:

- APPRISE THE BOARD TO RELATED BUDGET & ADMINISTRATIVE ISSUES
- INFORM OF UPDATED HEALTH, FOOD & TOBACCO REGULATIONS & TOWN CONDITIONS
- ENSURE THE NEEDS OF THE TOWN ARE BEING ADDRESSED

HEALTH INSPECTORS ROLE AND RESPONSIBILITY

THE ESSENTIAL FUNCTIONS OR DUTIES LISTED BELOW ARE ONLY AN ILLUSTRATIONS OF THE VARIOUS TYPES OF WORK THAT MAY BE PERFORMED IN THE OFFICE OR FIELD.

-
- Performs varied duties requiring considerable judgment in the interpretation and application of laws and local regulations to frequently changing conditions and problems.
 - Manage the day to day operations of the office, and address all walk in issues (which are numerous).
 - Adopt and enforce any reasonable health regulations. M.G.L. c.111, s.31.
 - Issue an order reciting the existence of an emergency and requiring that such action be taken as the board deems necessary to meet the emergency. State Sanitary Code, Chapter 1, 105 CMR 400.200(B), pursuant to M.G.L. c.111, s.127A; and State Environmental Code, Title I, 310 CMR 11.05(I).
 - Surveil for and prevent rabies, rodents, mosquitos, ticks and the illness they carry.
- 

HEALTH INSPECTOR'S ROLE AND RESPONSIBILITY CONT.

- To keep track of MAVEN (Massachusetts Virtual Epidemiological Network) on a daily basis and to ensure proper steps taken in isolation and quarantine of individuals and property relative to communicable disease Chapter III sections 92-121A
- Condemn a dwelling which is unfit for human habitation, order the occupants to vacate, order the owner to clean the dwelling or tear it down (or the board may itself clean or tear down). M.G.L. c.111, s.127B.
- Condemn all nuisances; clean or tear down a nuisance. M.G.L. c.111, s.128.
- Bring suggestions to Board on new regulations in the interest of handling of food etc. M.G.L. c.94 s.9D-9M, 105 CMR 550.14.
- Subsurface Disposal of Sanitary Sewage 105 CMR 15.00, State Environmental Code Title 5,
- -Inspect the installation of all sewage disposal systems-Witness percolation tests, deep observation holes, and perform site examinations for each system.
- Hoarding Issues
- Work collaborative with other Town departments to resolve health issues

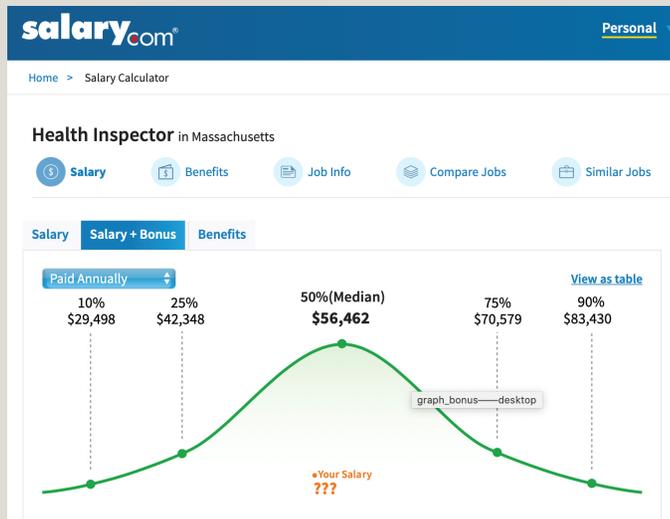
INCREASED NEEDS & EXPECTATIONS OF TOWN RESIDENTS

- The Town of Whitman has and continues to add housing units to the town
- IE: Bostonian Shoe Lofts, Grandon Park 109 units, Bedford Place and rooming houses.
- Increased number of complaints by tenants requiring investigation and issues due to absentee landlords
- Knowledge base required of the Health Inspector has increased with the changes and additions of regulations and is required to stay current.
- Increase in hoarding issues
- Transitioning from paper to electronic documentation

WHAT IS CHANGING

- No longer managing the Animal Control –It became evident after 2 plus years of having Animal Control under the BOH umbrella that Animal Control officers need the support of a 24/7 staff. The demands of the BOH department without Animal Control consumes more than the hours allotted to do the job to the standard we hold.
- Norwell Visiting Nurse is no longer servicing towns effective 7/1/20:
2016=\$18,025 and in \$2021 projected cost \$2000
- The Health Inspector will assume the majority of these duties: walk ins, referrals ,etc.
The only role the Health Inspector cannot assume by state regulation is TB follow-up, (the reasoning for the \$2000 on Visiting Nurse line- below)
- Have allocated \$2000 to pay for Per Diem RN to meet requirement (40 hrs/yr)

MASSACHUSETTS HEALTH INSPECTOR SALARY



Salary.com 1/25/20

ASSISTANT HEALTH AGENT

Town of Falmouth, MA
Falmouth, MA

\$29.56 - \$37.40 an hour

- Enforces state and local public health laws, rules and regulations; investigates and reports cases of diseases dangerous to public health.

3 days ago · Save job · more...

Assistant Health Agent

1/26/2020

$\$34 \times 32 \times 52 = \$56,576$

SURROUNDING SIMILAR TOWNS COMPARISON

TOWN	TITLE	2017	2018	2019	2020	2021
Abington	BOH Salaries	\$106,078	\$107,810	\$108,560	N/A	N/A
Avon	BOH Wages	\$ 72,092	\$ 75,050	\$ 76,431	N/A	N/A
East Bridge H20	Personal Service	\$134,930	\$135,633	N/A	N/A	N/A
Hanson	Health Office	\$110,366	\$119,323	40-70K Job post Oct 19	N/A	N/A
Pembroke	Wages/Salaries	\$124,919 Budget	\$122,740	N/A	N/A	N/A
Whitman	Health Insp.	\$ 35,799	\$ 38,979	\$ 66,127	\$ 66,789	\$68,125
Whitman Health	Health Totals	\$ 89,845	\$ 155,403	\$182,228	\$181,23 -AC0 \$120,720	\$114,016

Source: Annual Town Report @Town Web Site

N/A Not Available

HEALTH INSPECTOR'S CHANGE IN HOURS/RESPONSIBILITY

- 2017 budget health inspector hours were 24wk/+ 84 additional hours. 1332/hrs/yr
- 2018 ACO was added and position went to F/T 31 hours a week 1612/hrs/yr
- This was a net gain of 280 hours a year/5.4hours a week 280/hrs/yr
- ACO requires more than the allotted hours!
- HI has become the Department Head and is now fully responsible for day to day operations/ 24/7 coverage / and will assume all but TB case from the VNA responsibility.
- The VNA line was \$17,275/yr in 2016 and we have been weaning, with these changes we will reduce this line to \$2000, with HI assuming the these responsibility's as well.

5 YEAR BUDGET PROJECTION

2% INCREASE

	1-510	Health Department	2020	2021	2022	2023	2024	2025
197	01.510.1002.120	Health Inspector	66,789	68,125	69,487	70,877	72,294	73,740
198	01.510.2001.710	Mileage	1,443	1,443	1,443	1,443	1,443	1,443
199	01.510.1003.121	Clerical	26,224	26,748	27,283	27,829	28,385	28,953
200	1.510.1004.123	Recording Secretary	3,571	3,642	3,715	3,789	3,865	3,942
201	01.510.2000.585	Expense	2,500	2,500	2,500	2,500	2,500	2,500
202	01.522.2000.300	Visiting Nurses	12,000	2,000	2,000	2,000	2,000	2,000
203	01.519.1000.120	Sewer Dismantling Inspector	-					
204	01.510.2000.315	Burial Agent	275	275	275	275	275	275
205	01.510.2000.150	Animal Inspector	1,000	1,500	1,500	1,500	1,500	1,500
206	01.510.1005.133	Assistant Health Inspector	1,818	1,854	1,891	1,929	1,967	2,006
206A	01.292.1000.112	Animal Control Officer	46,191	-	-	-	-	-
125	01.292.2001.120	Part-time Animal Control Officer						
206B	01.292.2000.585	Animal Control Expense	10,234	-	-	-	-	-
206C	01.292.2001.200	Removal of Dead Animals	4,088	-	-	-	-	-
207	01.510.2000.737	Rabid Animal Expense	200	500	500	500	500	500
208	01.510.1006.126	Additional Clerical	1,400	1,428	1,456	1,485	1,515	1,545
209	01.510.2000.738	Household Hazardous Waste Disposal	3,500	4,000	4,500	5,000	5,500	6,000
		TOTAL HEALTH DEPARTMENT	181,233	114,016	116,550	119,127	121,744	124,404

“HEALTH IS THE CORNERSTONE OF A HEALTHY COMMUNITY”

**THANK YOU FOR YOUR TIME AND
CONSIDERATION
THE WHITMAN BOARD OF HEALTH
&
STAFF**